GUIDELINES ON PROGRAMME EVALUATION

BHIKSU UNIVERSITY OF SRI LANKA

Programme evaluation is a crucial process that helps us to comprehend and measure the effectiveness of quality improvement initiatives. It helps in making informed decisions about the scale and spread of the programme. The process involves collecting, analyzing, and synthesizing information to answer specific questions related to the programme's evaluation criteria.

Periodic Programme Review/Development and Planning by Competent Staff

1. Whether the review/development process of the programme takes place in each five (05) year's period?
2. Is the curriculum developed by a competent group of staff under a Curriculum Development Committee (CDC)?

Feedback from Stakeholders and Use of Feedback

1. Whether feedback has been obtained from primary users that are staff and students on the strengths and weaknesses of the ongoing curriculum.
2. In addition, it is to check that feedback was obtained from the parties who have been affected by the study programme.
3. It is crucial to ensure that the feedback received is effectively implemented to review and develop the curriculum.

Graduate Attributes, Programme Objectives and Requirements

1. Consistency of the programme's objectives with the institution's mission and academic plans.
2. Whether students have achieved the desired attributes and outcomes.
3. Appropriateness of the programme's structure and the requirements to meet its objectives and the programme learning outcomes.

4. Appropriateness of the programme structure, requirements, and program learning outcomes is meeting the undergraduate-level expectations.
5. Appropriateness and effectiveness of the mode/s of delivery to facilitate students' successful completion of the programme learning outcomes.
6. Ways in which the curriculum adequately addresses the current state of the discipline or area of study?

Content and the Delivery of the Programmme

1. Whether the curriculum has the appropriate breadth and depth?
2. Whether the programme includes opportunities for synthesis, application, and integration of knowledge within and between disciplines and literate minds capable of independent and critical thinking?
3. Delivery methods and philosophies should be consistent with programme objectives.
4. Whether delivery methods are in line with course learning outcomes and programme learning outcomes.
5. Ways in which the programme incorporates a variety of modes of instruction, and accommodates different learning styles.

Assessment of Teaching and Learning

1. Appropriateness and effectiveness of the methods for assessing student achievement of the programme learning outcomes and degree level expectations.
2. Effectiveness of alignment of course learning outcomes with the assessment strategies.
3. Appropriateness and effectiveness of the plans to monitor and assess:
    i.   Whether the program continues to achieve in practice its objectives.
    ii. Whether its students are achieving the program-learning outcomes and graduate attributes.
    iii. How the resulting information will be documented and subsequently used to inform continuous programme improvement.

Learning Environment and Resources

1. Effectiveness of the staff - is well qualified and has the appropriate academic and/or professional qualifications to support and develop the programme?
2. Whether staff is nationally/internationally recognized for their scholarly and/or professional work and maintain and update the skills and knowledge appropriate to their discipline through involvement with academic, professional, and/or other organizations?

3. Ways in which the staff is successful in obtaining external research support.
4. Effectiveness of research productivity of the staff, publications, and other evidence of creativity.
5. Availability of financial assistance to students.
6. Evidence that library, ICT, ELTU, classroom, and other physical resources are sufficient to carry out the study programme.
7. Adequacy of the administrative unit's utilization of existing human, physical, and financial resources.

Healthy Practices

1. Is the organisation and content of student support services adequate to meet the goals set?
2. Is the dropout rate, amount of time to complete the degree, and graduation rate satisfactory?
3. Whether opportunities are available for professional development for undergraduate students.
4. How does the institution define its service to the community?
5. Availability of career paths of graduates.
6. External recognition of faculty, including exhibits, awards, prizes, commissions, fellowships, etc.

Output of the Evaluation

At the end of the Programme Evaluation, the committee should hand over the complete report including commendation and the recommendation of the programme.

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